**English Interview Preparation**

**1. Grammar &Sentence Correction**

Q1. Each of the employees were given a bonus.

**Each of the employees was given a bonus.**

Q2. She do not like working in a team.

**She does not like working in a team.**

Q3. He has went to the office early today.

**He has gone to the office early today.**

Q4. There is many options available in the market.

**There are many options available in the market.**

Q5. The group of students were playing in the field.

**The group of students was playing in the field.**

Q6. Neither the teacher nor the students was present.

**Neither the teacher nor the students were present.**

Q7. She do her homework every day.

**She does her homework every day.**

**2. Vocabulary &amp; Idioms**

Q8. Synonym of ‘Meticulous’:  
(a) Careless  **(b) Thorough**  (c) Hasty  (d) Arrogant  
  
Q9. Antonym of ‘Conceal’:  
**(a) Expose**  (b) Hide  (c) Withdraw  (d) Cover

Q10. One-word substitution: A person who talks too much.  
(a) Introvert  (b) Talkative  (c) Extrovert  **(d) Garrulous**  
  
Q11. Idiom: “Hit the nail on the head” means:  
(a) To cause trouble  **(b) To speak precisely**  (c) To lie  (d) To work hard  
Q12. Idiom: “Once in a blue moon” means:  
(a) Frequently  **(b) Very rarely**  (c) Sometimes  (d) Always  
  
Q13. Synonym for ‘Abundant’:  
(a) Rare  **(b) Plentiful**  (c) Expensive  (d) Delicate  
  
Q14. Antonym for ‘Hostile’:  
**(a) Friendly** (b) Angry  (c) Brutal  (d) Violent  
  
Q15. One-word substitution: A person who writes with both hands.  
(a) Ambivert  **(b) Ambidextrous**  (c) Bisexual  (d) Dexterous  
  
Q16. Opposite of ‘Generous’:  
(a) Liberal  **(b) Stingy** (c) Kind  (d) Charitable  
  
Q17. Synonym for ‘Reluctant’:  
(a) Eager  **(b) Unwilling**  (c) Brave  (d) Certain

**3. Cloze Test & Fill in the Blanks**

Q18. She \_\_\_\_\_\_ to work early because of the heavy rain.  
(a) leave  (b) leaves  **(c) left**  (d) had leave  
  
Q19. The manager asked if the report \_\_\_\_\_\_ submitted on time.  
(a) is  **(b) was**  (c) were  (d) will  
  
Q20. They \_\_\_\_\_\_ watching the match when the power went off.  
(a) is  **(b) were**  (c) was  (d) are  
  
Q21. He is very good \_\_\_\_\_\_ mathematics.  
(a) in  (b) on  **(c) at** (d) with

Q22. The manager \_\_\_\_\_\_ the report by tomorrow.  
(a) send  **(b) will send**  (c) sending  (d) sends  
  
Q23. He has a natural talent \_\_\_\_\_\_ painting.  
(a) at  (b) with  (c) of  **(d) for**  
  
Q24. It’s time we \_\_\_\_\_\_ to the station.  
(a) go  **(b) went**  (c) gone  (d) going  
  
Q25. They are looking forward to \_\_\_\_\_\_ you again.  
(a) meet  (b) met  **(c) meeting** (d) meets  
  
Q26. He insisted \_\_\_\_\_\_ paying the bill.  
(a) for  (b) in  **(c) on**  (d) with  
  
Q27. \_\_\_\_\_\_ honest person always tells the truth.  
(a) A  **(b) An**  (c) The  (d) None

**4. Reading Comprehension**

Passage:  
The industrial revolution was a period of major industrialization that took place during the late 1700s and early 1800s. It began in Great Britain and quickly spread throughout the world. It brought about significant technological, socioeconomic, and cultural changes.  
  
Q28. What was the Industrial Revolution?  
(a) A cultural movement  **(b) A phase of industrialization**  (c) A political movement  (d) A religious campaign  
  
Q29. Where did it begin?  
(a) America  (b) France  (c) Germany  **(d) Great Britain**  
  
Q30. Which of the following was NOT an effect?  
(a) Technological change  **(b) Economic stagnation**  (c) Cultural transformation  (d) Social change

**5. Sentence Rearrangement (Para Jumbles)**

Q31. Rearrange:  
P: He was thrilled to see the view.  
Q: Tom climbed to the top of the hill.  
R: The wind was strong, but he kept moving.  
S: It was his first trek.  
Options:  
**(a) SQRP**  (b) QSRP  (c) RQPS  (d) SRPQ  
  
Q32. Rearrange:  
P: There was silence for a moment.  
Q: Everyone was shocked.  
R: Suddenly, the lights went out.  
S: Then someone screamed.  
Options:  
(a) PRQS  **(b) RQPS**  (c) PQRS  (d) QRSP  
  
**6. Voice & Sentence Transformation**

Q33. Passive form of: They completed the project.  
(a) The project is completed by them.  
(b) The project has been completed by them.  
**(c) The project was completed by them.**(d) The project will be completed by them.

**7. Email and Essay Writing Practice**

📌 Email Writing Prompt:  
Write an email to your project manager explaining your delay in submission due to a personal emergency (approx. 150 words)

Hi Prakash,

I hope you’re doing well. I wanted to let you know there’s been a slight delay with my Generative AI submission, which was due today. Unfortunately, I had to deal with an unexpected personal issue over the past couple of days, which needed my immediate attention.

I’ve made significant progress on the project, but I’ll need an extra 48 hours to complete everything to our usual standards. I’m really sorry for any inconvenience this may cause and appreciate your understanding. I’ve cleared my schedule to focus on finishing this up and will have it ready for you by [9/5/2025].

If you need any more details or if there’s anything I can do to help minimize the impact of this delay, please let me know.

Thanks so much for your patience.

**📌 Short Essay Topics**

**Benefits of Remote Internships:**

**1. Geographic Flexibility**

Remote internships break down location barriers. Whether you're in a small town or another country, you can still gain experience with top companies no relocation or commuting required. This opens doors for students who previously couldn’t access big-city opportunities.

**2. Cost Effectiveness**

Interns save money on commuting, housing, and even work clothes. Meanwhile, companies cut down on office costs. With fewer financial hurdles, both sides benefit students can focus on learning, and companies can invest in growing their programs.

**3. Real-World Digital Skills**

Working remotely teaches interns how to use modern tools like Zoom, Slack, and project management platforms. It also boosts independence, time management, and problem-solving skills that are essential in today's digital-first work environment.

**4. Better Work-Life Balance**

Remote internships offer flexible scheduling, making it easier for students to balance school, part-time jobs, and personal life. This flexibility helps reduce stress and can actually lead to better productivity and focus.

**5. Diversity and Inclusion**

Without the barriers of location or cost, remote internships attract a wider range of applicants including those from underrepresented backgrounds, students with disabilities, and caregivers. This leads to richer perspectives and a more inclusive work environment.

**6. Environmentally Friendly**

No commuting means lower carbon emissions, and fewer in-office resources are used. This eco-friendly approach aligns with the values of many young professionals who care deeply about sustainability.

**7. A Lasting Impact**

While remote internships may lack some in-person benefits like spontaneous mentorship, the accessibility, flexibility, and skill-building make them a valuable, long-term option in the evolving job landscape.